

GSA Multiple Award Schedule: Temporary Staffing Services



Introduction to GSA MAS Temporary Staffing Services



Federal agencies often need interim solutions to support mission-critical initiatives when key staff members are unavailable for work because of illnesses, emergencies, and family responsibilities. Within Multiple Award Schedule (MAS), Temporary Staffing Services – **Special Item Number (SIN) 561320SBSA**

– provides federal agencies with temporary-staff solutions, allowing agencies to quickly respond to shifting priorities and changing staffing requirements.

Whenever a federal agency procures services through MAS, the temporary-help service contractor serves as the employer, maintaining the relationship with the agency during the period its employees support the client agency. As the employer, the contractor is responsible for the human-capital and recruitment responsibilities and oversees all human-resource functions, including recruiting, training, compensation, and performance management of its employees.

What's Featured

Elements of the MAS Temporary Staffing Services SIN:

- Total small-business set-aside in the MAS program
- Based upon commercial-item acquisition and FAR-compliant acquisition vehicles that help minimize risks
- Allows for Blanket Purchase Agreements (BPAs)
- No maximum or minimum size of task order
- Allows for subcontracting and teaming arrangements
- Temporary-help firm is responsible for security clearances, certifications, and training



What's Included

The Temporary Staffing Services SIN encompasses many types of services, including:

- Medical transcription
- Maintenance and facility repairs
- Verbatim transcription services
- Court Reporting
- Remote medical coding services
- Inspection and survey
- Nurses, counselors, lab techs, and therapists
- Medical-claims processing
- Dictation and transcription
- Producer/broadcaster
- Lighting technician
- Science-related professions (chemical testing/analysis)



Customer Benefits:

Ease of use: Tailor orders, in accordance with the MAS contract, to get what your agency needs by customizing terms and conditions at the task-order level:

- Competitive market-based pricing that leverages the buying power of the federal government
- Ability to negotiate further discounts at the order level

Speed: Reduce procurement lead time and use GSA eBuy for fast turnaround (10 to 20 days)

Compliance: Comply with Department of Labor's Service Contract Labor Standards (SCLS) minimums and benefits

Support small businesses: Variety of small-business types represented to help meet your agency's small-business goals

Wide selection of services:

- Professional and clerical
- Highly specialized disciplines: scientific, legal, medical, human capital, and technical

Time Limits and Utilization

An agency may use a temporary-help service firm for a single situation or project (as defined in CFR 300.503: <https://www.govinfo.gov/content/pkg/CFR-2002-title5-vol1/pdf/CFR-2002-title5-vol1-sec300-503.pdf>) initially for no more than 120 workdays. If the situation or project continues beyond the initial 120 workdays, the agency may extend its use of temporary-help services up to the maximum limit of 240 workdays.

- » An individual employee of any temporary-help firm may work at a major organizational element (headquarters or field) of an agency for up to 120 workdays in a 24-month period.
- » The 24-month period begins on the first day of assignment.
- » An agency may make an exception for an individual to work up to a maximum of 240 workdays only when the agency has determined that using the services of the same individual for the same situation will prevent a significant delay.
- » Initial orders cannot be placed for 240 workdays. (Once those days have been worked, the organization must wait 24 months before using that same employee again. See 5 CFR 300.504: <https://www.govinfo.gov/content/pkg/CFR-2010-title5-vol1/pdf/CFR-2010-title5-vol1-sec300-504.pdf>.)

For More Information

To learn more about GSA's Temporary Staffing Services, visit gsa.gov/mashumancapital or contact the GSA National Customer Service Center at **(800) 488-3111**.